

GENERAL SERVICES ADMINISTRATION

Federal Supply Service Authorized Federal Supply Schedule Price List

Online access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!™, a menu-driven database system.

The Internet address for GSA Advantage!™ is <https://www.gsaadvantage.gov>

Mission Oriented Business Integration Services (MOBIS)

FSC Group: 874

FSC Class: 8742

Contract No.: GS-10F-0318S

For more information on ordering from Federal Supply Schedules click on the FSS Schedules button at www.gsa.gov/fas

Contract Period: June 26, 2006 through June 25, 2016;

With an option to extend the term for two additional five-year periods

Prices shown herein are net (discount deducted)

Business Size: Large

innovating
tomorrow's
government_

Aquilent, Inc.
Attn: Contracts
1100 West Street
Laurel, MD 20707

Phone: (301) 939-1000

Fax: (301) 953-9021

Email: contracts@aquilent.com

To access more information on Aquilent's
Federal Practice visit our website at
<http://www.aquilent.com>

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CUSTOMER INFORMATION

1a.

SINS Offered	Item Descriptions	Awarded Price(s)
874-1 Integrated Consulting Services 874-6 Acquisition Management Support (formally Competitive Sourcing Support) 874-7 Integrated Business Program Support Services	See page 10	See page 11

- 1b. See page 12 for hourly rates
- 1c. See page 10 for labor category descriptions
- 2. Maximum Order: \$1,000,000.00
- 3. Minimum Order: \$100.00
- 4. Geographic Coverage: Domestic
- 5. Points of Production: Same as Contractor
- 6. Discount from List Prices: Prices shown are Net prices with discount included
- 7. Quantity Discounts: Not included in Net pricing
- 8. Prompt Payment Terms: 0%, Net 30 days
- 9a. Government purchase cards are accepted at or below the micro-purchase threshold
- 9b. Government purchase cards are accepted or not accepted above the micro-purchase threshold
- 10. Foreign Items: None
- 11a. Time of Delivery: As specified on individual Task Order
- 11b. Expedited Delivery. As negotiated on individual Task Order
- 11c. Overnight and 2-Day Delivery: Contact the Contractor's representative for rates for overnight and 2-day delivery.
- 11d. Urgent Requirements: Contact the Contractor's representative to effect a faster delivery.
- 12. F.O.B. Point(s): Destination. Prices cover delivery to destinations located within the 48 contiguous States and the District of Columbia, Alaska, Hawaii, and Puerto Rico.

13a. Ordering Address(es):

Mail: Aquilent, Inc.
ATTN: Director of Contracts
1100 West Street
Laurel, MD 20707

Email: contracts@aquilent.com

Fax: 301-953-9021
ATTN: Director of Contracts

13b. Ordering Procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's) are found in Federal Acquisition Regulation (FAR) Subpart 8.4 Federal Supply Schedules. Also, see page 5 herein below. The FAR can be accessed on the Internet at <http://www.arnet.gov/far/far/>.

Orders placed pursuant to a Multiple Award Schedule (MAS), using the procedures in FAR 8.4, are considered to be issued pursuant to full and open competition. GSA has already determined the prices of items under schedule contracts to be fair and reasonable. By placing an order against a Schedule using the procedures outlined in FAR 8.4, the ordering office has concluded that the order represents the best value and results in the lowest overall cost alternative (considering price, special features, administrative costs, etc.) to meet the Government's needs.

All orders are subject to the terms and conditions of this contract. In the event of conflict between a delivery order and this contract, the contract shall control (see FAR 52.218). The organizations listed below may place orders under this contract.

- Executive agencies
- Other Federal Agencies
- Mixed-ownership Government
- The District of Columbia
- Government Contractors authorized in writing by a Federal agency pursuant to 48 CFR 51.1.
- Other activities and organizations authorized by statute or regulation to use GSA as a source of supply.

Orders may be placed through Electronic Data Interchange (EDI) or mailed in paper form. Orders may also be placed by EDI using computer-to-computer EDI or facsimile. Any order issued during the effective period of this contract and not completed within that period shall be completed by the Contractor within the time specified in the order. The contract shall govern the Contractor's and Government's rights and obligations with respect to that order to the same extent as if the order were completed during the contract's effective period.

14. Payment Address:

Mail: Aquilent, Inc.
ATTN: Finance Department
1100 West Street
Laurel, MD 20707

Email: Finance@aquilent.com

15. Warranty Provision: Aquilent warrants that its services will be performed in a good work-man-like manner. Aquilent agrees to re-perform any services not in compliance with this warranty brought to its attention within thirty (30) days after those services are performed, unless otherwise specified in a task order. Aquilent warrants that its deliverables which are original content shall

materially conform to their relevant specifications, for a period of thirty (30) days from delivery to the Government. Aquilent agrees to correct any such deliverables not in compliance with this warranty brought to its attention within the foregoing warranty period.

16. Export Packing Charges: Not Applicable
17. Terms and Conditions of Government Purchase Card Acceptance: Not applicable
18. Terms and Conditions of Rental, Maintenance and Repair: Not Applicable
19. Terms and Conditions of Installation: Not Applicable
- 20a. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices: Not Applicable
- 20b. Terms and conditions for any other services: Not Applicable
21. List of Service and Distribution Points: Not Applicable
22. List of Participating Dealers: Not Applicable
23. Preventive Maintenance: Not Applicable
- 24a. Special Attributes: Not Applicable
- 24b. Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and can be found at <http://www.aquilent.com/solutions/webpresence.html>
The EIT standards can be found at: www.Section508.gov/.
25. Data Universal Number System (DUNS) Number: 10-340-2272
26. Contractor has registered with the System for Award Management (SAM)
27. Uncompensated Overtime: Not Applicable

OTHER PERTINENT INFORMATION

Blanket Purchase Agreements (BPAs)

Blanket purchase agreements (BPAs). The establishment of Federal Supply Schedule BPAs is permitted when following the ordering procedures in FAR 8.404. All schedule contracts contain BPA provisions. Ordering offices may use BPAs to establish accounts with Contractors to fill recurring requirements. BPAs should address the frequency of ordering and invoicing, discounts, and delivery locations and times. Federal Acquisition Regulation (FAR) 13.201(a) defines Blanket Purchase Agreements (BPAs) as "...a simplified method of filling anticipated repetitive needs for supplies or services by establishing „charge accounts“ with qualified sources of supply." The use of Blanket Purchase Agreements under the Federal Supply Schedule Program is authorized in accordance with FAR 13.202(c)(3), which reads, in part, as follows:

"BPAs may be established with Federal Supply Schedule Contractors, if not inconsistent with the terms of the applicable schedule contract."

Federal Supply Schedule contracts contain BPA provisions to enable schedule users to maximize their administrative and purchasing savings. This feature permits schedule users to set up "accounts" with Schedule Contractors to fill recurring requirements. These accounts establish a period for the BPA and generally address issues such as the frequency of ordering and invoicing, authorized callers, discounts, delivery locations and times. Agencies may qualify for the best quantity/volume discounts available under the contract, based on the potential volume of business that may be generated through such an agreement, regardless of the size of the individual orders. In addition, agencies may be able to secure a discount higher than that available in the contract based on the aggregate volume of business possible under a BPA. Finally, Contractors may be open to a progressive type of discounting where the discount would increase once the sales accumulated under the BPA reach certain prescribed levels. Use of a BPA may be particularly useful with the new Maximum Order feature. See the suggested BPA format on page 5, Best Value Blanket Purchase Agreement, and Blanket Purchase Agreement on page 6, for customers to consider when using this purchasing tool.

BASIC GUIDELINES FOR USING “CONTRACTOR TEAM ARRANGEMENTS”

Federal Supply Schedule Contractors may use “Contractor Team Arrangements” (see FAR 9.6) to provide solutions when responding to a customer agency requirements.

These Team Arrangements can be included under a Blanket Purchase Agreement (BPA). BPAs are permitted under all Federal Supply Schedule contracts.

Orders under a Team Arrangement are subject to terms and conditions of the Federal Supply Schedule Contract.

Participation in a Team Arrangement is limited to Federal Supply Schedule Contractors.

Customers should refer to FAR 9.6 for specific details on Team Arrangements.

Here is a general outline on how it works:

- The customer identifies their requirements.
- Federal Supply Schedule Contractors may individually meet the customer's needs, or -
- Federal Supply Schedule Contractors may individually submit a Schedules “Team Solution” to meet the customer's requirement.
- Customers make a best value selection.

ORGANIZATIONAL AND CONSULTANT CONFLICT OF INTEREST

The Contracting Officer has determined that potential conflicts of interest may occur during performance of orders under this contract. These include circumstances involving (1) systems engineering and technical direction, (2) preparation of specifications or work statements, (3) providing evaluation services, and (4) obtaining access to proprietary data or information. Ordering Officers may impose organizational conflict of interest provisions and/or clauses as they determine appropriate based upon the individual situation. (See FAR 9.5 Organizational and Consultant Conflict of Interest and Clause C-FSS-370 Contractor Tasks/Special Requirements.)

SUBCONTRACT CONSENT

The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontracts for furnishing any of the work called for in an order.

SUMMARY OF SERVICES

AQUILENT OFFERED SINS:

874-1 Integrated Consulting Services

874-6 Acquisition Management Support

874-7 Integrated Business Program Support Services

The Mission Oriented Business Integration Services (MOBIS) Schedule is designed to allow Federal agencies to begin or continue management, organizational and business improvement efforts. Contractors provide MOBIS services to agencies as specified in task orders under this Federal Supply Schedule (FSS). Whether services and products are commercial off-the-shelf, customized off-the-shelf, or designed to suit, they must fit into and support the system-wide model of management excellence and performance improvement embodied efforts and programs such as the Malcolm Baldrige National Quality Award (MBNQA), the President's Award for Quality (PAQ), National Partnership for Reinvention (NPR) initiatives, the Government Performance and Results Act, and/or individual agency management plans and strategies. The objective of MOBIS is to provide all Federal agencies with access to the finest management consulting firms available in the commercial sector.

SIN 874-1: INTEGRATED CONSULTING SERVICES

Aquilent will provide expert advice, assistance, guidance or counseling in support of agencies' management, organizational and business improvement efforts in support of an agency's mission-oriented business functions. This may also include studies, analyses and reports documenting any proposed developmental, consultative or implementation efforts. Services covered by this SIN are:

- Management or strategy consulting
- Program planning, audits, and evaluations
- Studies, analyses, scenarios, and reports relating to an agency's mission-oriented business programs or initiatives, such as defense studies, tabletop exercises or scenario simulations, educational studies, regulatory or policy studies, health care studies, economic studies, and preparedness studies
- Executive/management coaching services
- Customized business training as needed to successfully perform/complete a consulting engagement
- Policy and regulation development assistance
- Expert Witness services in support of litigation, claims, or other formal cases
- Advisory and assistance services in accordance with FAR 37.203

Financial audits are covered under GSA Schedule 520, Financial and Business Services, are not allowed under this SIN. The term "consulting" as defined herein does not include staff augmentation.

Examples of consultation include but are not limited to:

STRATEGIC, BUSINESS and ACTION PLANNING	HIGH PERFORMANCE WORK	PROCESS AND PRODUCTIVITY IMPROVEMENT
SYSTEMS ALIGNMENT	LEADERSHIP SYSTEMS	ORGANIZATIONAL ASSESSMENT
CYCLE TIME	PERFORMANCE MEASURES AND INDICATORS	PROGRAM AUDITS, AND EVALUATIONS

SIN 874-6: ACQUISITION MANAGEMENT SUPPORT

Aquilent will provide professional support services to agencies in conducting federal acquisition management activities. Services covered by this SIN are: acquisition planning assistance, including market research and recommending procurement strategy; acquisition document development, including cost/price estimates, quality assurance surveillance plans, statements of work, synopses, solicitations, price negotiation memoranda, etc.; expert assistance in supporting proposal evaluations, including

price/cost analysis or technical proposal analysis: contract administration support services, including assistance with reviewing contractor performance, developing contract modifications, and investigating reports of contract discrepancies: contract close-out assistance; Competitive Sourcing support, including OMB Circular A-76 studies, strategic sourcing studies, privatization studies, public-private partnerships, and Federal Activities Inventory Reform (FAIR) Act studies. Inherently Governmental services as identified in FAR 7.503 or by the ordering agency are prohibited under MOBIS. It is the responsibility of the Contracting Officer placing the order to make this determination. Ordering activities must require prospective contractors to identify potential conflicts of interest and address those, prior to task order award. For more information, see www.gsa.gov/mobis. Task orders may include, but are not limited to:

STRATEGIC, TACTICAL and OPERATIONAL LEVEL PLANNING SUPPORT PLANNING	ASSESSMENTS AND/OR STUDIES OF POTENTIAL PRIVATIZATION INITIATIVES	DEVELOPMENT OF PERFORMANCE WORK STATEMENTS (PWS)
DEVELOPMENT OF IN-HOUSE GOVERNMENT COST ESTIMATES	DEVELOPMENT OF QUALITY ASSURANCE SURVEILLANCE PLANS (QASP)	ADMINISTRATIVE APPEAL PROCESS SUPPORT
COMPARISON OF IN-HOUSE BIDS TO PROPOSED INTER-SERVICE SUPPORT AGREEMENT (ISSA) PRICES	PERFORMANCE OF MANAGEMENT STUDIES TO DETERMINE THE GOVERNMENT'S MOST EFFICIENT ORGANIZATION (MEO)	MEO OR CONTRACT IMPLEMENTATION SUPPORT
MEO PERFORMANCE REVIEWS	INITIAL STUDY PLANNING	PRIVATIZATION
STRATEGIC SOURCING		

SIN 874-7: INTEGRATED BUSINESS PROGRAM SUPPORT SERVICES

Aquilent will provide services to assist agencies in planning, initiating, managing, executing, and closing out mission-oriented business programs and projects. Services included are: Project leadership and communications with stakeholders; project planning and scheduling; earned value management support; project management, including performance monitoring and measurement; reporting and documentation associated with project/program objectives; stakeholder briefings, participation in required meetings, and related project support services; program integration services; and project close-out services. All services must be provided and performed under the supervision/management of the contractor's Project Manager or Program Manager. Orders for services under this SIN without an accompanying Program/Project Manager labor category are prohibited. The primary purpose and preponderance of work for any project awarded under this SIN must be for professional business services. Services covered by other GSA Schedules shall only be included in the project scope if they are directly related to the successful accomplishment of the project and are incidental to the overall effort. It is the responsibility of the Contracting Officer placing the order to make this determination. These services may include, but are not limited to:

PROGRAM MANAGEMENT	PROGRAM OVERSIGHT	PROJECT MANAGEMENT
PROGRAM INTEGRATION (TEAM LEADER)		

SINs 874-1RC, 874-6RC, 874-7RC DISASTER RECOVERY

Authorizes the use of this Federal Supply Schedule by state and local governments to facilitate recovery from major disasters, terrorism, nuclear, biological, chemical, or radiological attacks.

LABOR CATEGORIES AND DESCRIPTIONS

The table below shows the labor categories and descriptions for SIN's 874-1, 874-6 and 874-7.

Labor Category	Description
Program Manager	Complex project management, strategic and tactical planning, coordination, control and critical decision-making. Requires 15 or more years experience in primary type of work being performed. Incumbent routinely interfaces with multiple internal and client staffs and management, has significant responsibility for the quality of all deliverables, prepares and performs final reviews on critical written communication documents and regularly makes presentations on program progress. Incumbents are considered to be managerial and/or executive level staff. Bachelors Degree required; Masters Degree serves as equivalent of 2 years experience.
Project Manager	Performance of the most complex tasking associated with the project being performed. May include supervisory or coordinative program management support activity. Typically includes high level responsibility for providing quality deliverables. Requires 12 or more years experience. Incumbents are considered to be senior level professionals. Bachelors Degree required; Masters Degree serves as equivalent of 2 years experience.
Senior Consultant	Produces deliverables. Requires 8 or more years of professional experience. Incumbents are considered to be full journey person professionals. This Labor category additionally encompasses senior (full journey person level) non-technical staff involved in performing program administrative functions for this project. Bachelors Degree required; Masters Degree serves as equivalent of 2 years experience. Leads teams and/or provides subject-matter expertise to project teams.
Consultant	Incumbent performs work on a professional scale greater than an entry or intern level, yet less than a full journey person professional level. Requires 2 or more years of professional experience. This labor category additionally encompasses partially experienced, yet, not full journey person level non-technical staff who are performing supporting activities such as program administrative functions for this project. Bachelors Degree required. Provides subject-matter knowledge to project teams.
Analyst	Incumbent performs work at an entry or intern level. Although experience is limited, requires basic education and/or certification training appropriate for specific professional work involved with.
Administrative Assistant	Incumbent performs non-technical administrative and secretarial type of work in supporting the project.

HOURLY LABOR RATES

Rates are applicable for the following SINs:

874-1 Integrated Consulting Services

874-6 Acquisition Management Support

874-7 Integrated Business Program Support Services

Labor Category	Labor Rate
Program Manager	\$214.33
Project Manager	\$197.92
Senior Consultant	\$156.98
Consultant	\$126.96
Analyst	\$76.19
Administrative Assistant	\$63.21

The Service Contract Act (SCA) is applicable to this contract as it applies to the entire 874: MOBIS Schedule and all services provided. While no specific labor categories have been identified as being subject to SCA due to exemptions for professional employees (FAR 22.1101, 22.1102 and 29 CFR 541.300), this contract still maintains the provisions and protections for SCA eligible labor categories. If and / or when the Contractor adds SCA labor categories / employees to the contract through the modification process, the Contractor must inform the Contracting Officer and establish a SCA matrix identifying the GSA labor category titles, the occupational code, SCA labor category titles and the applicable WD number. Failure to do so may result in cancellation of the contract.